

**MINUTES**  
**LINCOLN COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, AUGUST 20, 2018**

The Lincoln County Board of County Commissioners met August 20, 2018 at the Citizens Center, Commissioners Room, 115 West Main Street, Lincolnton, North Carolina, at 6:30 P.M.

Commissioners Present:

Bill Beam, Chair  
Anita McCall, Vice Chair  
Martin Oakes  
Richard Permenter  
Carrol Mitchem

Others Present:

Kelly G. Atkins, County Manager  
Wesley Deaton County Attorney  
Amy S. Atkins, Clerk to the Board

**Call to Order:** Chairman Beam called the August 20, 2018 meeting of the Lincoln County Board of Commissioners to order. He called for a moment of silence and led in the Pledge of Allegiance.

**Adoption of Agenda:** Chairman Beam presented the agenda for the Board's approval.

**AGENDA**  
**Lincoln County Board of Commissioners Meeting**  
**Monday, August 20, 2018**  
**6:30 PM**

**James W. Warren Citizens Center**  
**115 West Main Street**  
**Lincolnton, North Carolina**

Call to Order - Chairman Bill Beam

Moment of Silence

Pledge of Allegiance

1. Adoption of Agenda
2. Consent Agenda
  1. Resolution #2018-26: Resolution Firearms for Retirees

2. Surplus Property
3. Planning Board Recommendations - Randy Hawkins
4. Apple Festival Committee Update - Carole Howell
5. Resolution #2018-27: Resolution to Waive Building Permit Fees Associated with 8/8/18 Storm Event - Andrew Bryant
6. Schedule of Values Presentation - Susan Sain and Chris Nelson
7. Approval of Young Adult Library Services Association Symposium Scholarship, funded by 2018-2019 Library Services and Technology Act (LSTA) - Jennifer Sackett
8. Amendment to Water and Sewer Billing Date - Deanna Rios
9. Adoption of Resolution Providing for the Issuance and Sale of Enterprise System Revenue Bonds - Deanna Rios
10. Approval of additional environmental studies for the Killian Creek WWTP Expansion project for compliance with the Clean Water State Revolving Fund (CWSRF) loan - Don Chamblee
11. Resolution for Petition North Carolina State Office of State Human Resources for Substantial Equivalency - Candy Burgin
12. Public Comments
13. Request to approve exemption from the RFQ process for Academy St. Retaining Wall Design per GS 143-64.32 (a)(1): Proposed project has an estimated professional fee in an amount less than thirty thousand dollars (\$50,000) - John Henry
14. Contract award to REI for design and construction administration for the retaining wall on Academy St. for \$9,850.00 - John Henry
15. Contract award to Neill Grading and Construction for Appraisal Renovation in the amount of \$224,340 - John Henry
16. Request that the Board authorize the Chairman to execute a base contract for \$159,237.58 with SBFI-North America, Inc for initial purchase of ten seats for dispatch furniture for the new 911 Communications Center with authorization of alternate to purchase four additional seats for \$58,805.91 if funding becomes available - John Henry
17. Increase in Compensation for Board of Commissioners – Deanna Rios
18. Finance Officer's Report - Deanna Rios
19. County Manager's Report
20. County Commissioners' Report
21. County Attorney's Report
22. Vacancies/Appointments

23. Calendar
24. Other Business

Information Only - No Action Needed

- Register of Deeds Report
- Property Tax Collection Report

25. Closed Session

Adjourn

**A MOTION** by Commissioner Permenter to remove Item 17 concerning increase in compensation for Commissioners from the agenda due to the fact that he feels it is a bad idea and also very bad timing with 2 new Board members coming on in December.

Discussion: Commissioner McCall said it has been many years since the Board received a pay increase and she is not in favor of removing from the agenda.

**Vote: 4 – 1 AYES: Permenter, Beam, Oakes, Mitchem**

**NOES: McCall**

**UPON MOTION** by Commissioner Oakes, the Board voted unanimously to adopt the agenda as amended.

**Consent Agenda:** Josh Grant reviewed the items on the Consent Agenda.

Consent Agenda

1. Resolution #2018-26: Resolution Firearms for Retirees
2. Surplus Property

**UPON MOTION** by Commissioner McCall, the Board voted unanimously to approve the Consent Agenda as presented.

**Planning Board recommendations:** Randy Hawkins presented the following:

**CUP #379 Herbert and Priscilla Vollmann** (Parcel ID# 31654) A request for a conditional use permit to operate a bed and breakfast with one guest bedroom in the R-SF (Residential Single Family) district. The 0.53-acre parcel is located at 1876 Hagers Point Lane, on the east side of Hagers Point Lane about 600 feet north of Hagers Ferry Road, in Catawba Springs Township.

The Planning Board voted 5-2 to recommend approval with the condition that a permit for a bed and breakfast be obtained from the Lincoln County Environmental Health Division and remain in effect.

Application No. **CUP #379**  
Applicant **Herbert and Priscilla Vollman**

Property Location **1876 Hagers Point Lane**  
Parcel ID# **31654**

Existing District **R-SF**  
Proposed Conditional Use  
**(i)** **bed and breakfast with one guest bedroom**

**(ii) BOARD OF COMMISSIONERS' FINDINGS OF FACT**

1. The use will not materially endanger the public health or safety if located where proposed and developed according to plan. **NO 5-0** (MOTION by Commissioner Oakes)

**There was significant discussion of how and what level of vetting is performed by airbnb. Applicants presented evidence that “airbnb requires ... guests to provide identity credentials” and “airbnb vets the guests.” During rebuttal, the applicants stated: “We rented from airbnb and were vetted, submitting driver’s license front and back.... There is some vetting, but I can’t say how detailed it is.” The applicants therefore met their burden of proof that there is a level of safety in the screening of renters.**

Opponents presented their own evidence and experience with renting via airbnb. Opponent Catherine Judson said: “The airbnbs that I’ve rented don’t ask for driver’s license, just credit card and you’re good to go.” Opponent Jan Mercer said (relative to the adequacy of the vetting): “None of the internet short-term rentals for airbnb have a real vetting process and do not even ask for photo ID half the time. On airbnb’s website, it states that ‘our idea of background checks is our system using predictive analytics and machine learning to instantly evaluate ... and suspicious activity.’”

**The opponents had more compelling evidence and overcame the presentation by the applicants.**

2. The use meets all required conditions and specifications. **YES 5-0** (MOTION by Commissioner Permenter)

**Applicant will comply with all Lincoln County Environmental Health standards as required for a bed and breakfast use.**

3. The use will not substantially injure the value of adjoining or abutting property unless the use is a public necessity. **NO 3-2** (MOTION by Commissioner Permenter; Commissioners Oakes and McCall against)

**Evidence, as limited as it was, included only one person representing himself as an expert in terms of value of property, and that person expressed his view that it would injure the value of adjoining or abutting property.**

4. The location and character of use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and will be in general conformity with the Land Use Plan for the area in question. **NO 4-1** (MOTION by Permenter; Commissioner Oakes against)

**It was pointed out in testimony that this is a private street, which makes it even more of a particular, special enclave.**

**UPON MOTION** by Commissioner Oakes, the Board voted unanimously to reject CUP #379 – Herbert and Priscilla Vollmann, applicants based on the .

**CZ #2018-5 Samuel Goodson, applicant** (Parcel ID# 34700) A request to rezone 20 acres from R-T (Transitional Residential) to CZ I-G (Conditional Zoning General Industrial) to permit a land-clearing and inert debris landfill with a disposal area under two acres in size. The subject property, a portion of a 71- acre tract, is located at 6792 Kidville Road, about 1,200 feet south of Kidville Road and 3,200 feet east of Beth Haven Church Road, in Catawba Springs Township. The Planning Board voted 7-0 to recommend approval.

**UPON MOTION** by Commissioner Oakes, the Board voted unanimously to approve the Statement of Consistency and Reasonableness as submitted by the Planning Board.

**UPON MOTION** by Commissioner Mitchem, the Board voted unanimously to approve CZ #2018-5 Samuel Goodson, applicant, as recommended by the Planning Board.

**Apple Festival Committee Update:**

Carole Howell, Coordinator of the Festival and Cynthia Hoffman, Chair of the Festival Board, gave an update on the Apple Festival. She said there are thirty more vendors than last year and the festival has expanded past 5/3 Bank.

**Resolution #2018-27: Resolution to Waive Building Permit Fees Associated with August 8, 2018 Storm Event:** **UPON MOTION** by Commissioner Mitchem, the Board voted unanimously to approve Resolution #2018-27.

**RESOLUTION TO WAIVE BUILDING PERMIT FEES ASSOCIATED  
WITH AUGUST 8, 2018 STORM EVENT**

WHEREAS, In the early evening hours of Wednesday, August 8<sup>th</sup> a strong thunderstorm hit Lincoln County with strong winds and heavy rainfall; AND

WHEREAS, Heavy rainfall and strong wind caused property damage in Lincoln County; AND

WHEREAS, Strong winds caused many trees to fall, causing property damage to many residences throughout the County; AND

WHEREAS, Repairs to damaged structures and reconstruction efforts will require building permits along with the associated reviews and inspections; AND

WEHEREAS, Lincoln County Inspections, Emergency Management and Appraisals responded to many properties to assess damage and completed Damage Assessment Forms;

WHEREAS, Property owners are normally responsible for paying the permit fees associated with their home repairs and reconstruction projects; AND

WHEREAS, Lincoln County wants to work with property owners to assist them in making the necessary repairs as a result of damage caused by the aforementioned storm as quickly and as easily as possible.

NOW THEREFORE BE IT RESOLVED that the Lincoln County Board of Commissioners does hereby waive building permit fees for the repair or reconstruction of structures that were damaged by the August 8<sup>th</sup> storm event that have completed Damage Assessment forms.

NOW THEREFORE BE IT FURTHER RESOLVED that the waiver of building fees associated with the impacts of the August 8<sup>th</sup> storm event is effective immediately and will expire December 31, 2018.

This the 20th day of August 2018.

**Schedule of Values Presentation:** Susan Sain and Chris Nelson presented the Schedules, Standards and Rules for the 2019 Reappraisal and the present use value rates.

Commissioner Oakes suggested some changes to the wording in the Schedule.

The Schedule of Values will be placed on the September 17, 2018 agenda for a public hearing per NCGS 105-317.

**Approval of Young Adult Library Services Association Symposium Scholarship, funded by 2018-19 Library Services and Technology Act (LSTA):** Jennifer Sackett presented the following:

The State Library has awarded the Lincoln County Public Library a \$1,400 scholarship for Emily Burgess to attend the Young Adult Library Services Association Symposium in Salt Lake City, UT, November 2 – 5, 2018. The scholarship will cover the conference registration, hotel room for up to three nights, airfare, and ground transportation.

**UPON MOTION** by Commissioner McCall, the Board voted unanimously to approve the LSTA Scholarship as presented.

**Amendment to Water and Sewer Billing Date:** Deanna Rios, Finance Director, presented the following:

A change to the utility billing due date is requested from the last day to the 20<sup>th</sup> of the month. This change will allow more time for posting payments, will allow customers to be able to make online payments until midnight that will post same day, allow Billing and Collections staff to research difficult-to-identify payments, and allow the bill to be calculated and available to pay on the 1<sup>st</sup> of each month. If approved, this change would begin with the November 20<sup>th</sup> due date. Staff will give place notice on the Lincoln County website, place ads in the local newspapers and notices will be placed on the customer statement, as well as inserts placed with the statements.

**UPON MOTION** by Commissioner Mitchem, the Board voted unanimously to approve the amendment to water and sewer billing date.

**Adoption of Resolution Providing for the Issuance and Sale of Enterprise System Revenue Bonds:** Commissioner Oakes introduced the following order, a copy of which had been made available to each Commissioner and which was read by its title:

ORDER AUTHORIZING THE ISSUANCE AND SALE BY THE COUNTY OF LINCOLN, NORTH CAROLINA OF NOT TO EXCEED \$14,900,000 ENTERPRISE SYSTEM REVENUE BONDS, SERIES 2018 AND AUTHORIZING THE EXECUTION AND DELIVERY OF CERTAIN DOCUMENTS IN CONNECTION THEREWITH

BE IT ORDERED by the Board of Commissioners for the County of Lincoln, North Carolina (the "County"), as follows:

Section 1. The Board of Commissioners for the County (the "Board of Commissioners") does hereby find and determine as follows:

(a) Pursuant to a resolution passed by the Board of Commissioners on August 6, 2018, the Finance Director of the County filed an application with the North Carolina Local Government Commission (the "Commission") requesting, among other things, its approval of the issuance of not to exceed \$14,900,000 revenue bonds of the County (the "Bonds") for the purpose of providing funds, with any other available funds, to (i) finance the cost of improvements to the County's existing water system, including the upgrading of the County's water treatment plant and water lines, (ii) prepay all or a portion of the County's obligations pursuant to an Installment Financing Contract dated January 17, 2012 between the County and RBC Bank (USA) and (ii) pay the other costs incurred in connection with the issuance of the Bonds.

(b) The County has also requested the Commission to sell the Bonds at private sale without advertisement.

(c) The County wants to issue not to exceed \$14,900,000 of the Bonds for the purposes described above.

(d) The County proposes to sell the Bonds to Wells Fargo Bank, National Association (the "Underwriter") pursuant to the provisions of a Bond Purchase Agreement (hereinafter mentioned), at such prices as are determined by the Commission, subject to the approval of the County.

(e) There have been presented to the Board of Commissioners at this meeting drafts of the following documents relating to the issuance and sale of the Bonds:

(1) Trust Agreement, to be dated as of October 1, 2018 (the "Trust Agreement"), between the County and U.S. Bank National Association as trustee (the "Trustee");

(2) First Supplemental Trust Agreement, to be dated as of October 1, 2018 (the "Supplemental Agreement"), between the County and the Trustee;

(3) Bond Purchase Agreement, to be dated as of the date of delivery thereof (the "Purchase Agreement"), among the Underwriter, the Commission and the County;

(4) Preliminary Official Statement, to be dated as of the date of delivery thereof (the "Preliminary Official Statement"), relating to the offering and sale of the Bonds.

(f) The issuance and sale of the Bonds in the manner provided in this order is in the best interest of the County.

Section 2. Capitalized words and terms used in this order and not defined herein shall have the same meanings given such words and terms in the Trust Agreement and the Supplemental Agreement.

Section 3. The actions of the Finance Director in applying to the Commission for the approval of the issuance of the Bonds in a principal amount not to exceed \$14,900,000 for the purposes described in Section 1(a) hereof are hereby ratified, confirmed and approved.

Section 4. Pursuant to the provisions of The State and Local Government Revenue Bond Act, as amended (the "Act"), including particularly Section 159-88, the Board of Commissioners hereby authorizes the issuance of the Bonds in an aggregate principal amount not to exceed \$14,900,000 for the purposes described in Section 1(a) hereof. The Bonds shall mature at such times and in such amounts as shall be set forth in the Supplemental Agreement, subject to the provisions of this order.

The Bonds shall be issued as fully registered bonds in denominations of \$5,000 or any whole multiple thereof and shall be subject to provisions of the book-entry only system for registration of the Bonds as set forth in the Supplemental Agreement. Interest on the Bonds shall be payable semiannually until the payment in full of the principal thereof. The principal of the

Bonds shall be payable on August 1 of each year as described in the Supplemental Agreement with a final maturity of the Bonds not to exceed December 1, 2043.

Section 5. The Bonds shall be subject to redemption prior to maturity at the times, upon the terms and conditions, and at the prices as shall be set forth in the Supplemental Agreement.

Section 6. The proceeds of the Bonds shall be applied as provided in Section 204 of the Supplemental Agreement.

Section 7. The Bonds, together with any Parity Indebtedness issued and outstanding pursuant to the provisions of the Trust Agreement, shall be secured on a parity basis by a pledge, charge and lien upon the Net Receipts and the money and Investment Obligations held in the accounts and subaccounts of the Bond Fund and otherwise in the manner and to the extent provided in the Trust Agreement and the Supplemental Agreement.

Section 8. The proposal of the Underwriter set forth in the Purchase Agreement offering to purchase the Bonds at the aggregate purchase price and bearing interest at the rates determined by the Commission and approved by the County as hereinafter provided is hereby approved. The Commission is hereby directed to sell and award the Bonds to the Underwriter on behalf of the County, subject to the approval of the County, in accordance with the terms and provisions set forth in the Purchase Agreement. The County Manager or the Finance Director is hereby designated to approve on behalf of the County the sale of the Bonds to the Underwriter at such interest rates, for such purchase price and upon such other terms and conditions (including the presence or absence of credit enhancement and the terms thereof) as the County Manager or the Finance Director shall determine, subject to the provisions of this order. The County Manager or the Finance Director is hereby authorized and directed in the name and on behalf of the County to execute and deliver the Purchase Agreement in substantially the form presented, together with such changes, additions and deletions as the County Manager or the Finance Director, with the advice of counsel, may deem necessary or appropriate, such execution and delivery to be conclusive evidence of the approval and authorization in all respects of the form and content thereof.

Section 9. The form, terms and provisions of the Trust Agreement and the Supplemental Agreement are hereby approved, and the Chair of the Board of Commissioners, the County Manager and the Clerk to the Board of Commissioners or any Deputy Clerk to the Board of Commissioners are hereby authorized to execute and deliver and the Trust Agreement and the Supplemental Agreement in substantially the forms presented, together with such changes, additions and deletions as the Chair of the Board of Commissioners and the Clerk to the Board of Commissioners or any Deputy Clerk to the Board of Commissioners, with the advice of counsel, may deem necessary or appropriate, including, without limitation, changes, additions and deletions necessary to incorporate the final terms of the Bonds as set forth in the Purchase Agreement and to incorporate certain terms and provisions required by any rating agency, bond insurer or provider of debt service reserve insurance, such execution and delivery to be conclusive evidence of the approval and authorization in all respects of the form and content thereof.

Section 10. The Preliminary Official Statement relating to the offering for sale of the Bonds is hereby approved. The County hereby authorizes the use and distribution of the Preliminary Official Statement in substantially the form presented, together with such changes, additions and deletions as the Chair of the Board of Commissioners, the County Manager or the Finance Director, with advice of counsel, may deem necessary or appropriate. The County authorizes and consents to the preparation and distribution of a final Official Statement, in substantially the form of the Preliminary Official Statement, together with such changes as are necessary to reflect the final terms of the Bonds. The Chair of the Board of Commissioners, the County Manager or the Finance Director is hereby authorized and directed to execute, if applicable, and deliver the final Official Statement, in substantially the form of the Preliminary Official Statement, together with such changes, additions and deletions as the Chair of the Board of Commissioners, the County Manager or the Finance Director, with the advice of counsel, may deem necessary or appropriate, such execution, if applicable, and delivery to be conclusive evidence of the approval and authorization in all respects of the form and content thereof.

Section 11. The Chair of the Board of Commissioners, the County Manager, the Finance Director, the Clerk to the Board of Commissioners and the County Attorney, or any of them or their deputies, are authorized and directed (without limitation except as may be expressly set forth in this order) to take such other actions and to execute and deliver such certificates, agreements, instruments, opinions or other documents as they, with the advice of counsel, may deem necessary or appropriate to effect the transactions contemplated by this order, the Trust Agreement, the Supplemental Agreement or the Purchase Agreement.

The officers of the County and the agents and employees of the County are hereby authorized and directed to do all acts and things required of them by the provisions of this order, the Bonds, the Trust Agreement, the Supplemental Agreement or the Purchase Agreement for the full, punctual and complete performance of the terms, covenants, provisions and agreements of the same.

Section 12. The issuance and sale of the Bonds is hereby approved subject to the terms and conditions set forth in this order.

Section 13. This order shall take effect immediately upon its passage.

**UPON MOTION** of Commissioner Oakes, seconded by Commissioner McCall, the foregoing order was adopted unanimously.

**Approval of Additional Environmental Studies for the Killian Creek WWTP Expansion Project:** Don Chamblee, Director of Public Works, presented the following:

Lincoln County Public Works is requesting approval for a supplemental to the current contract with WK Dickson, Inc. for engineering and design on the Killian Creek WWTP Expansion project. The supplemental will address additional environmental studies needed for compliance with the CWSRF loan from NCDEQ.

Mr. Chamblee requested that the Board authorize the Chairman to execute a supplemental with WK Dickson, Inc. for \$69,500 for environmental studies needed to comply with CWSRF loan requirements.

**UPON MOTION** by Commissioner McCall, the Board voted unanimously to approve the request and authorize the Chairman's signature.

**Resolution for Petition to NC State Office of State Human Resources for Substantial Equivalency:** Candy Burgin, Human Resources Director, presented the following:

Lincoln County proposes to submit the Lincoln County Recruitment and Selection Plan to the North Carolina Office of State Human Resources for its approval of the system as a substantially equivalent system which would apply to all county employees including those employees under the State Personnel Act.

By implementing this standard for Recruitment and Selection, this will allow Lincoln County Public Health and Dept. of Social Services to operate following Lincoln County's Policies for Recruitment and Selection of potential employees. This is a follow-up to submitting monitoring forms to the OSHR on 3/27/18.

**UPON MOTION** by Commissioner McCall, the Board voted unanimously to approve the Resolution as presented.

**RESOLUTION FOR PETITION NORTH CAROLINA STATE OFFICE OF STATE  
HUMAN RESOURCES FOR SUBSTANTIAL EQUIVALENCY**

**WHEREAS**, that Lincoln County Recruitment and Selection Plan (the "Plan") has not been reviewed since its implementation in 1975, and

**WHEREAS**, Lincoln County is required to submit any proposed changes to the Plan to the North Carolina Office of State Human Resources for the approval thereof pursuant to N.C.G.S. §126-11 as a substantial equivalent system for county employees subject to the State Personnel Act, and

**WHEREAS**, Lincoln County desires to submit the Lincoln County Recruitment and Selection Plan to the North Carolina Office of State Human Resources for such approval, and

**WHEREAS**, Lincoln County is committed to attracting, training, and/or retaining competent, well qualified employees through a fair and just Recruitment and Selection process, and

**NOW, THEREFORE, BE IT RESOLVED** by the Lincoln County Board of Commissioners as follows:

That the Lincoln County Recruitment and Selection Plan, unanimously adopted on August 20, 2018, be submitted by the County Manager on behalf of the Lincoln County Board of Commissioners to the North Carolina Office of State Human Resources for approval as a substantially equivalent personnel system pursuant to N.C.G.S. §126-11.

This Resolution adopted this 20<sup>th</sup> Day of August, 2018.

ATTEST:

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Bill Beam, Chair  
Lincoln County Board of Commissioners

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Amy S. Atkins, Clerk to the Board

**Public Comments:** Chairman Beam opened Public Comments. Being no speakers, Chairman Beam closed Public Comments.

**Request for Exemption from RFQ process for Academy Street Retaining Wall Design:**

John Henry requested approval to approve an exemption from the RFQ process for Academy Street Retaining Wall Design per GS 143-64.32(a)(1): Proposed project has an estimated professional fee in an amount less than fifty thousand dollars (\$50,000). The exemption will shorten time to construction by 45-60 days. Total cost is estimated at around \$10,000 and was budgeted.

**UPON MOTION** by Commissioner Mitchem, the Board voted unanimously to pay \$4000 and annual dues to join Keep America Beautiful.

**Contract Award to REI for Design and Construction Administration of Retaining Wall on Academy Street:** John Henry asked for the Board's approval of a contract with REI for design and construction administration for the retaining wall on Academy Street for \$9,850.00. The retaining wall separating the Planning and old Rescue Squad building is collapsing. A total collapse will cause damage to the parking lot above the wall and the old Rescue Squad.

**UPON MOTION** by Commissioner McCall, the Board voted unanimously to approve the Contract with REI Design as presented.

**Contract Award to Neill Grading and Construction for Appraisal Renovation in the amount of \$224,340:** John Henry asked for approval of a contract with Neill Grading and Construction for Appraisal Renovation in the amount of \$224,340 for Appraisal Renovation.

Capital funds were budgeted in FY18 to renovate a section of the third floor in the Tax, Register of Deeds, IT building to move Appraisal from their current location. Design was delayed due to unforeseen HVAC issues that have been resolved but increased the cost of the project. The increase will be pulled from general fund M&R.

**UPON MOTION** by Commissioner Oakes, the Board voted unanimously to approve the Contract with Neill Grading and Construction for Appraisal Renovation in the amount of \$224,340.

**Request that the Board authorize the Chairman to execute a base contract for \$159,237.58 with SBFI-North America, Inc for initial purchase of ten seats for dispatch furniture for the new 911 Communications Center with authorization of alternate to purchase four additional seats for \$58,805.91 if funding becomes available:** John Henry presented the following:

Lincoln County Purchasing is requesting approval to enter into a contract with SBFI-North America, Inc. for the purchase of dispatch furniture for the new 911 Communications Center . Lincoln County issued a Request for Proposals for the purchase of dispatch furniture on November 28, 2017. The proposals were received and opened on January 23, 2018. Five proposals were submitted. The proposal from SBFI was selected as the best-ranked proposal.

Mr. Henry requested that the Board of Commissioners authorize the Chairman to execute a base contract for \$159,237.58 with SBFI-North America, Inc. for the initial purchase of ten seats for dispatch furniture for the new 911 Communications Center with authorization of alternate to purchase four additional seats for \$58,805.91 if funding becomes available.

**UPON MOTION** by Commissioner McCall, the Board voted unanimously to approve the contract with SBFI-North America, Inc. for \$159,237.58 as presented.

**Finance Officer's Report:** Deanna Rios presented the Finance Officer's Report.

Commissioner Oakes asked how much fund balance was used in the last fiscal year versus what was budgeted. Deanna Rios said no fund balance was used and \$3 million was budgeted to be used.

**County Manager's Report:** Mr. Kelly Atkins informed the Board that the FY 20 budget process has started and meetings with department heads will begin soon. The Bond meetings in New York went really well, but the results are not known yet.

Commissioner Oakes asked about the process of removing uses from Conditional Use in the R-SF zoning district. Mr. Atkins said the Board could direct staff to draft a text amendment, which would go to the Planning Board for a recommendation back to the Board.

**County Attorney's Report:** Nothing reported.

**County Commissioners' Report:** Commissioner McCall reported on a meeting with Governor Roy Cooper on the Opioid Crisis.

**Vacancies/Appointments:** **UPON MOTION** by Commissioner Mitchem, the Board voted unanimously to approve the following appointments:

ANIMAL SERVICES ADVISORY BOARD

Reappoint

- Ashley Oliphant
- Dr. Karen Miller
- Robin Franklin
- Danielle Rudisill
- Mark Connolly
- Doug Woods

PLANNING BOARD

Reappoint

- Jamie Houser
- John Marino

ENVIRONMENTAL REVIEW BOARD

Reappoint

- Lee Garrison
- Steve Gurley
- Jeff Hager
- Mike Jones

VOLUNTARY AG DISTRICT

Reappoint

- Leslie Houser
- Charles Keener

LINCOLN COUNTY CHILD PROTECTION/FATALITY TEAM

- Appoint Chrystal Hoyle

REGION F AGING ADVISORY COMMITTEE

- Appoint Sandy Higginbotham

BOARD OF ADJUSTMENT

- Appoint Tom Campbell and John Marrow to regular member (from alternate)

Vacancies:

Planning Board	At Large	1	12/1/18
	North Brook	1	Current
Board of Adjustment	Alternates	2	Current
Region F Aging		1	Current

Chairman Beam said an item was removed from the agenda concerning a pay increase for County Commissioners. He said he had planned to support this increase and believes it is a justified adjustment.

Commissioner McCall said she has 17 boards and committees she has either been assigned or accepted in addition to those she was assigned. She said that by the Board not wanting to increase pay, she will look to the other Board members to take some committees from her.

Commissioner Permenter expressed his displeasure that this was even discussed after it was removed from the agenda. He said that he was surprised if any Commissioner spends more than they make. He said Commissioners are not in this business for the purposes of being reimbursed and agreed to run knowing what they would be earning.

The Board discussed having cell phones provided or having a telephone as a reimbursed expense.

**Closed Session:** **UPON MOTION** by Commissioner McCall, the Board voted unanimously to enter Closed Session pursuant to NCGS 143-318 to consider Economic Development, Personnel and to review closed session minutes.

**UPON MOTION** by Commissioner Oakes, the Board voted unanimously to approve the closed session minutes from 2/16 to 6/18 as presented.

**Adjourn:** **UPON MOTION** by Commissioner McCall, the Board voted unanimously to adjourn.